

C O N F I D E N T I A L

14 September 1954

MEMORANDUM FOR: Chairman, Incentive Awards Committee

SUBJECT: Minutes of CIA Incentive Awards Committee Meeting

1. The Central Intelligence Agency Incentive Awards Committee was convened on Monday, 13 September 1954 at 2:00 p.m., Room 223, Curie Hall, by the Chairman, Mr. Harrison G. Reynolds. Present were:

Mr. Harrison G. Reynolds - Chairman

25X1A

25X1A

25X1A

25X1A

[redacted] attended the meeting as alternates for Messrs. [redacted] respectively. [redacted] attended the meeting to present information relative to the Efficiency Award recommended by his Office.

25X1A

25X1A

2. The Committee approved a two-step salary increase as an Efficiency Award to Miss [redacted], FDD/00.

3. The Committee voted the following on the Employee Suggestions presented:

25X1A

No. 668 - [redacted] Approved monetary award of \$75 and Letter of Award.

25X1A

No. 939 - [redacted] Approved monetary award of \$15 and Letter of Award.

25X1A

No. 1008 - [redacted] Approved monetary award of \$20 and Letter of Award.

25X1A

No. 950 - [redacted] Approved Letter of Commendation.

25X1A

No. 1041 - [redacted] Approved Letter of Commendation.

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- No. 334 - Deferred action pending further study by DD/I, Admin.
- No. 838 - Deferred action pending further study by FI and OO.
- No. 858 - Deferred action pending further study by DD/I, Admin.
- No. 884 - Deferred action pending further implementation by Personnel Office.
- No. 1047 - Deferred action pending staff study by Management Staff.
- No. 941 - Deferred action for further examination.
- No. 990 - Deferred action pending possible installation by PBS.
- No. 407 - AD/P to coordinate suggestion with OTR on an informal basis.

4. The Committee approved the recommendation of evaluating offices in nonadoption of the following numbered suggestions.

122	862	943	964
295	863	947	970
470	879	949	971
507	927	951	976
622	936	952	977
733	940	960	983
818	942	963	985

5. The Executive Secretary presented information from the drafts of Regulations and Instructions, relative to the recently passed Incentive Awards legislation, obtained from the U.S. Civil Service Commission, Department of Defense, Department of the Navy and Treasury Department for discussion by the Committee. Pertinent excerpts from the above will be furnished Committee members for their study in implementing the new legislation.

6. The meeting was adjourned at 4:00 p.m.

FOR THE INCENTIVE AWARDS COMMITTEE,

**CONFIDENTIAL**

Executive Secretary

25X1A